



Clare County Council Privacy Notice
Public Consultation on the Draft Clare County Biodiversity Action Plan 2025-2031
July 2025

DATA PROTECTION PRIVACY NOTICE– CLARE COUNTY BIODIVERSITY ACTION PLAN 2025-2031

DOCUMENT NO.	REVISION NO.	DETAILS	EFFECTIVE DATE
1	1	Public consultation on the Draft Clare County Biodiversity Action Plan 2025-2031 – Submission	July 2025

Please refer to Clare Co. Council's Privacy Statement which can be accessed through the following link: [https://www.clarecoco.ie/\[info\]/privacy-statement/](https://www.clarecoco.ie/[info]/privacy-statement/)

1. The identity and the contact details of the Data Controller
 - Clare County Council, Áras Contae an Chláir, New Road, Ennis, Co. Clare. Tel: 065 6821616,
 - Email: info@clarecoco.ie, Website: www.clarecoco.ie
 - [https://www.clarecoco.ie/\[info\]/privacy-statement/](https://www.clarecoco.ie/[info]/privacy-statement/)
2. The contact details of the Data Protection Officer
 - Data Protection Officer: Telephone: 065 6846405, Email: DPA@clarecoco.ie

Clare County Biodiversity Action Plan 2025-2031 contact details:

- Clare County Biodiversity Action Plan 2025-2031, Planning Section, Economic Development Directorate, Clare County Council, Áras Contae an Chláir, New Road, Ennis, Co. Clare, V95 DXP2, Telephone: (065) 684 6408 or (065) 684 6407, Email: biodiversity@clarecoco.ie
3. The purposes of processing data for the Clare County Biodiversity Action Plan 2025-2031

Clare County Council wants you ensure you understand how we will manage your data. As part of the process for the development of the Clare County Biodiversity Action Plan 2025-2031, Clare County Council will be accepting public submissions and carrying out other such forms of public consultation. This requires the use of personal data i.e. name, address and email address etc. and is being carried out to ensure that local representatives and the community are appropriately informed throughout the Biodiversity plan-making process.

4. Processing and storage of your personal data

All personal data will be held confidentially and will be retained for as long as is necessary to fulfil the purposes for which it is intended. It is envisaged that the Clare County Biodiversity Action Plan 2025-2031 will be finalised in late 2025.



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All information collected in relation to public consultation on the Clare County Biodiversity Action Plan 2025-2031 will be held in compliance with the National Retention Policy for Local Authority Records which can be accessed at the following link:

<https://www.lgma.ie/en/publications/corporate/national-retention-policy-for-local-authority.pdf>

5. The legal basis for the processing of personal data in this activity

The data subject has given consent to the processing of his or her personal data for a specific purpose. The data subject shall have the right to withdraw his or her consent at any time (by emailing biodiversity@clarecoco.ie) or in writing to Clare County Biodiversity Action Plan 2025-2031, Planning Section, Economic Development Directorate, Clare County Council, Áras Contae an Chláir, New Road, Ennis, Co. Clare, V95 DXP2). The withdrawal of consent shall not affect the lawfulness of processing based on consent before its withdrawn.

Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller. Clare County Council may for the purpose of its functions under Section 63(1)(d) and Section 64(2)(b) of the Local Government Act 2001 as amended.

6. Recipients of the personal data

A limited number of Clare County Council Staff including staff in the Forward Planning Unit will have access to the personal data, those staff members are specifically involved in the administration and development of the Clare County Biodiversity Action Plan 2025-2031.

7. Details on rights of access to and rectification/deletion of personal data. Rights to object to or restrict processing and the right to data portability

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8. The right to lodge a complaint with the supervisory authority

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