

**Minutes of Corporate Policy Group meeting held on
Tuesday, 21st March, 2017 at 2.00 p.m. in Room 316,
Áras Contae an Chláir, New Road, Ennis, Co. Clare.**

Present: Cllrs. A. Norton, G. Flynn, B. Chambers, P. Hayes, J. Cooney and R. Nagle.

Officials Present: Pat Dowling, Chief Executive.
Carmel Greene, Senior Executive Officer, Corporate Services.

Cllr. R. Nagle presided.

1. Minutes of meeting held on 6th February, 2017.

The minutes of the meeting of the C.P.G. held on 6th February, 2017 were circulated and agreed having been proposed by Cllr. G. Flynn and seconded by Cllr. J. Cooney.

2. March Council Meeting.

It was agreed that a full adjournment take place as a mark of respect to Sean Ward, Senior Engineer, RIP who died suddenly on 6th March last.

Friday, 31st March at 3.00 p.m. as the date for the adjourned meeting was proposed by Cllr. J. Cooney and seconded by Cllr. R. Nagle.

The members noted the headed items and discussed the notice of motions received for the March agenda.

Arising from query raised at the February meeting it was agreed that items of correspondence from HSE Forum to be included under correspondence. The option of asking the HSE Forum to submit six monthly report can be explored.

3. Any other business.

- The proposal received in relation to inviting representatives from Clare Valley in South Australia was agreed subject to clarification in advance on specific proposals in relation to the wine and food produce locations. The matter of all costs incurred being paid by the visiting party would also be a pre-requisite.
- Carmel Greene updated the members on proposals to examine options for system for tracking progress on notices of motion. The principles of a Customer Relations Management System can possibly be adapted for this purpose.

That concluded the business of the meeting.

Carmel Greene,
Senior Executive Officer,
Corporate Services.

23rd March, 2017.