

**Minutes of Corporate Policy Group meeting held on
Tuesday, 3rd January, 2017 at 11.00 a.m. in Room 316,
Áras Contae an Chláir, New Road, Ennis, Co. Clare.**

Present: Cllrs. B. Chambers, Cathaoirleach, G. Flynn, A. Norton,
R. Nagle, J. Cooney and P. Hayes.

Officials Present: Gerard Dollard, Deputy Chief Executive.
Carmel Greene, Senior Executive Officer, Corporate Services.

Apologies: Pat Dowling, Chief Executive.

Cllr. B. Chambers presided and welcomed all to the meeting and wished them a happy new year for 2017.

1. Minutes of meeting held on 5th December, 2016.

The minutes of the meeting of the C.P.G. held on 5th December, 2016 were circulated and agreed having been proposed by Cllr. G. Flynn and seconded by Cllr. J. Cooney.

2. January Council Meeting.

The members noted the headed items and discussed the notice of motions received for the January agenda.

It was advised to the members that the meeting is being held in the viewing area of Shannon Airport on the kind invitation of the Chairperson of the Shannon Group.

3. Draft Memorial Policy.

The members discussed the Draft Memorial Policy as presented and all were in general agreement that there was a need for this Policy. In relation to the type of committee that needs to be established, with regard to the implementation of this Policy, it was agreed that two from each grouping would be nominated to this Committee in addition to the Cathaoirleach. It was proposed that members of the Standing Orders Sub Committee be the members of the Memorial Committee.

4. Any other business.

- Members raised the issue of unauthorised signage including cable ties and illegal dumping. It was asked that the Environment Section be more pro-active in relation to the control of illegal dumping and unauthorised signage to supplement the work being

done by voluntary committees. The recent report by IBAL (Irish Business Against Litter) placing Ennis and Shannon in the top ten in the country was welcomed. The members agreed that this needs to be a priority issue for 2017.

- Members expressed concern regarding signs currently being erected on burial grounds in relation to the new Bye-laws and queried what level of information needed to be provided to the public. The members also asked if the new Caretakers had yet been appointed to burial grounds and if the details of the Caretakers and the burial grounds to which they are assigned can be issued to the members in due course. They pointed out that the vast majority of burial grounds are small and are maintained by communities with some support from the Council in the form of grants. The CEO in reply advised that the signage was for information purposes and that common sense would prevail in relation to the implementation of the new Bye-laws.
- Cllr. G. Flynn asked the Deputy Chief Executive for an update in relation to the register of vacant buildings which local authorities have to create following the legislation passed in 2015. Mr. Dollard, in reply, advised that the Planning Department are working on this register at present.
- Cllr. G. Flynn asked that the CEO provide a report on a proposal to provide memorial walls in burial grounds be followed up and asked for a report on this at the January meeting.

That concluded the business of the meeting.

Carmel Greene,
Senior Executive Officer,
Corporate Services.

3rd January, 2017.