

**Minutes of Corporate Policy Group meeting held on  
Tuesday, 3<sup>rd</sup> December, 2019 at 2:00 p.m. in the Boardroom,  
Áras Contae an Chláir, New Road, Ennis, Co. Clare.**

**Present:** Cllrs. B. Chambers, G. Flynn, P. McMahon, J. Crowe, and J Flynn.

**Officials Present:** Pat Dowling, Chief Executive.  
Noeleen Fitzgerald, A/Head of Finance & Support Services  
Ann Reynolds, A/Senior Executive Officer.

**Apologies:** Cllr. C. Crowe and P. Hayes.

Cllr. B. Chambers presided in the absence of Cllr. C. Crowe.

**1. Minutes of meeting held on 4<sup>th</sup> November, 2019.**

The minutes of the C.P.G. meeting held on 4<sup>th</sup> November, 2019 were approved having been proposed by Cllr. G. Flynn and seconded by Cllr. J. Crowe.

**2. Headed Items and Notices of Motion for December Council Meeting.**

The draft agenda was circulated to members and the headed items and notices of motion were discussed and reviewed.

**3. Proposed Shannon Group Update** – it was agreed to schedule update from Shannon Group at the February Council meeting on Monday, 10<sup>th</sup> February.

**4. Any other business.**

Meeting scheduled for Monday, 9<sup>th</sup> December will be adjourned to Monday, 16<sup>th</sup> December as a mark of respect due to the sad passing of Cllr. Mike McKee (R.I.P.).

Due to appoint Senior Executive Officers in the Municipal Districts in January 2020 to strengthen the Municipal Districts. It was clarified the Senior Executive Officer will report to the Director of Service with responsibility for the Municipal District.

Letter regarding Councillors representations circulated to members.

The Valuation Office will provide a briefing for the members at 2:30 p.m. on Monday, 9<sup>th</sup> December presentation to the members.

This concluded the business of the meeting.

*Ann Reynolds*  
*A/Senior Executive Officer*  
*Corporate Services*

3<sup>rd</sup> December, 2019.